

Comprehensive, Efficient Case Review with Mimecast

Mimecast helps organizations respond quickly and efficiently to e-discovery events, reducing costs and enabling an effective legal response system that is predictable and intuitive.

Business Needs

Litigation affects organizations of all sizes, industry and region. Increasingly, today's IT and legal staff are asked to respond to and manage multiple litigation events- creating challenges in the ability to scale human and technical resources. At the same time, potentially relevant digital content of all types, including email, public social media, enterprise collaboration data and instant messages, proliferate exponentially year after year. All of this takes place against the backdrop of compressed timelines and a need to review and respond quickly and accurately.

To manage multiple litigation events and prepare for future ones, organizations require an archiving foundation that is intuitive to use and produces predictable and efficient results.

Business Challenges

Simply finding and retrieving relevant information is not enough to be successful in responding to litigation events, ideally organizations can begin to assess the merits of the data and understand what kind of digital evidence supports or weakens their case. If this is not done, downstream document review costs and resources accelerate. Being able to highlight relevant content as a result of the search process and quantify the scope and scale of the matter through visualizations and dashboards is required. E-discovery stakeholders can vary from IT to legal personnel including paralegals and attorneys and legacy e-discovery platforms typically don't address multiple roles and personas. Organizations need a comprehensive but intuitive approach capable of supporting the needs of different personnel.

Technical Challenges

Electronically stored information is voluminous and often scattered through the organization in multiple silos and disparate cloud environments. As a result, case relevant data can be difficult to identify and collect. Organizations need to centralize unstructured content so that it is easily indexed and search ready, so that initial discovery searches do not overwhelm the time constraints that are a part of any e-discovery matter.

The Mimecast Case Review Solution

Mimecast Case Review contains an intuitive user interface that provides an entire platform of capabilities for responding to e-discovery. Granular search, scalability, item level legal hold are seamlessly combined to deliver a powerful, comprehensive e-discovery platform.

E-discovery searches cannot be broad or inexact to be defensible. Initiation of a search requires the ability to isolate, segregate and filter precise search criteria.

Today's e-discovery demands require everyone involved to be highly confident and certain that their search efforts are efficient and exact. Mimecast Case Review provides several features to that end, including:

Sort and filtering

Allows users to arrange results based on key metadata fields. The sorted fields can then be collapsed and expanded to remove and refine results easily individually or in bulk.

Historically, e-discovery offerings have been narrowly focused and not able to deliver insight into case status, scope and participants. Mimecast Case Review includes capabilities to allow organizations to identify, assess and strategize.

Fast Facts

- Filter review sets to begin early case assessment
- Item level and mailbox legal hold for data preservation
- Search term highlighting - Highlighting of key words and phrases allows reviewers to identify the relevancy of content faster.
- Complete, unified platform for data governance and e-discovery

To reduce costs and stand up to the volume of litigation and data present in today's organization requires e-discovery users to be productive and efficient.

Mimecast Case Review includes the following:

Case Management – The ability to create and manage cases through Case containers, review sets and tracking tools.

Mailbox Hold – Cases include the ability to add mailbox holds to immediately stop the expiration of data.

Search Templates – Allow for the re-use of familiar terms and patterns enabling greater productivity and time savings.

Scheduled Search – Can be scheduled and automatically populate a review set for continued capture of items. Search criteria can be updated at any time adding more items to review sets

Review Sets – Provide filtering, regex, keyword highlighting (when search within the review set is executed). Review sets can be from single or multiple searches to combine results.

Item level legal hold – Individual items can be placed on hold in a review set to contain relevant items, allowing the mailbox hold to be removed if required,

Labels – Categorize data efficiently by creating labels to help organize review set content

Finally, e-discovery efforts are more successful with proximity and access to relevant, indexed business critical data. Mimecast Case Review is built on and leverages the market leading

Mimecast Cloud Archive and includes:

Complete platform for data resilience

Mimecast Cloud Archive solves the biggest array of business challenges in the archive market today including compliance, backup, e-discovery and personal productivity.

Combined with industry leading cybersecurity capabilities it presents the best investment for today's organization.

Meets SEC 17a-4 Retention Requirements

In addition to meeting compliance supervisory requirements, the archive stores data in immutable storage that meets SEC 17a-4 retention requirements. In addition, SEC regulations require that a Third-Party Downloader be assigned to provide access to archived data to the SEC in the event that the regulated firm is unable/unwilling to do so. Mimecast can act as this Third-Party Downloader.

Key Benefits

- Efficient and exact search tools to minimize overcollection
- Data insights for greater understanding and decision making
- Intuitive user interfaces for greater productivity for all stakeholders.