

Mimecast Gateway Technical Specialist

This course is designed for new administrators and covers the basics of the Mimecast Administration Console. From navigating the platform, to understanding the connections in and out of the organization’s infrastructure, this course is the first step in optimizing your return on investment with Mimecast.

Duration: 1 Day (6-8 hours)

Delivery Format: Classroom / Virtual Classroom

Cost & Bookings: Contact Sales

Who should attend this course?

- All new Mimecast customer administrators
- Existing Mimecast customers onboarding new administrators

On completion, you will be able to:

- Understand the basic concepts behind the Mimecast Gateway architecture
- Navigate the Administration Console and its key components
- Manage administrators, users, groups, and domains, including application settings
- Customize default Mimecast Gateway Policies and understand how they impact email traffic

Modules & Topics in Administration Console:

Basics

- Logging In
- Dashboard
- Navigation
- Audit Logs

Account Settings

- User Access and Permissions
- System Notifications Options
- Password Complexity & Expiration

Connectivity Basics

- Connectivity Basics Overview
- Creating a Server Connection
- Inbound vs Outbound Traffic
- Directory Sync

User and Group Management

- User and Group Management Overview
- Internal & External Domains
- Directory Groups
- Attributes
- Creating a New Address
- Importing
- Group Types

Authentication Profile

- Settings
- 2-Step Authentication Configuration
- 2-Step Authentication Logging In

Roles

- Roles Overview
- Role Permission Types
- Default Role Types
- Managing Super Admins
- Role Editor
- Creating a New Role
- Managing Users

Application Settings

- Common Application
- Outlook Application
- Web Application
- Mobile Application
- Mac OS X Application
- Large File Send Application

Continuity

- Event Management
- Monitor Management
- Preparing your Business

Policy Basics

- Overview
- Policy Specificity
- Gateway Policy Editor
- Default Connect Policies Review
- Anti-Spoofing
- Greylisting
- Block/Permit
- Auto-Allow