

# End User Applications Specialist

This course provides the necessary knowledge to configure, support and optimize the use of Mimecast end user applications. Understand the features, best practices, and configuration options for Mimecast Personal Portal, Mimecast Mobile, and Mimecast for Outlook.

**Duration: 1 Day**

**Delivery Format: Classroom / Virtual Classroom**

**Cost & Bookings: Contact Sales**

## On completion, you will be able to:

- Understand the features, best practices, and configuration options for each of the Mimecast end user applications.
- Configure granular application access and configuration via Application Settings
- Prepare your teams and users for planned and unplanned outages using application continuity features

## Who should attend this course?

- New Customers looking to understand the full scope of Mimecast end user applications
- Existing customers looking to deploy or optimize end user applications
- IT Support and Helpdesk Professionals

## Modules & Topics:

### Administration Console:

#### Application Settings

- Common Application Settings
- Outlook Application Settings
- Web Application Settings
- Mobile Application Settings
- Mac OS X Application Settings
- Large File Send Application Settings

### Mimecast Personal Portal

- Navigation
- Online Inbox
- Compose
- Search
- Calendar
- Exchange Folders
- Smart Tags
- Advanced
- Settings

### Mimecast for Outlook

- Secure Messaging
- Stationery
- Smart Search
- Search
- Archive Folders
- On Hold Messages
- Continuity

### Administration Console:

#### Large File Send

- Overview
- Configure LFS
- LFS Dashboard

#### Mimecast for Mac

- Navigation
- Online Inbox
- Compose
- Search
- Exchange Folders
- Delegate Access
- Mimecast Notifications
- Smart Tags
- Large File Send